



## ***Dane's Desk***

### ***USSE2 Transition Update***

***1/12/2015***

Dear Site Operations Support Services Employees,

It has been almost 2 weeks since my last communication with you so I wanted to let you know where we stand with our transition schedule. Saturday we completed development and pricing of our final three task orders. These last three will be loaded to the system by close of business today and we will begin holding meetings with DOE Wednesday morning to answer questions and address any concerns they may have with our proposals. We have been having very open and transparent discussions with our DOE customers from the start and I look forward to reviewing our task order proposals in some detail with them in the coming days.

As a result of the task orders being completed, we have finalized the staffing plan we believe is necessary to execute our work. The incumbent employers and bargaining units have been made aware of the staffing changes and should be making notifications to the affected employees as early as this week. Concurrent with these notifications, USSE2 will be distributing offer letters to those we hope will be joining us in the new contract beginning February 1<sup>st</sup>, 2015.

Those of you who have expressed an interest in a company sponsored benefits program may be receiving calls from Keystone Insurance Group over the next several days. The information you provided on the medical application forms has been very helpful. They are now in the process of making individual calls to capture information required to complete the process. Since we have such a variation in benefits currently being utilized on the SOS contract, we have agreed with Keystone to provide a base plan for the first month of the contract during which time we will hold open enrollment meetings directly with you to get your specific benefits information and allow you to choose the type coverage that works best for you and your family. Keystone will hold these meeting early in February and be available to explain the various options in our plan and answer any of your questions.

Yesterday marked three weeks before USSE2 takes full responsibility for the SOSS contract. We continue to perform our due diligence as we move closer to our start date. We look forward to the challenge and are excited to get started.

Sincerely,

Dane Anderson  
Program Manager, NETL – Site Operations Support Services  
USSE2 O&M Services



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