



Dane's Desk

USSE2 Transition Update

12/30/2014

Dear Site Operations Support Services Employees,

I hope each of you had a Merry Christmas, were able to spend some quality time with your families and are ready for a challenging and exciting New Year. I stated in our Town Hall meetings we anticipated having offer letters out by January 1st and I wanted to update you on that status. We have received the final versions of all task orders as of last week and are still putting the final pieces together on our new organization. We anticipate finalizing the staffing plan this week and now plan to have the offer letters in the mail by January 9th. I recognize the anxiety associated with this delay but want to make sure we get it right as we form the new organization.

Secondly, those of you who will be participating in our benefits plan will be receiving a medical benefits package in your email this week. We continue to work with our provider to get the best benefits possible but have struggled with acquiring the information needed to complete the deal. Since we have no history of your current plan as it pertains to cost to the company, we are basically being required to begin as a new, startup company meaning each individual will be required to complete a standard medical insurance application. Please make every effort to complete these forms as accurately and completely as possible. The information you provide will have a direct impact on the coverage and cost of our benefits program. Additionally, completion of this information is time critical if we are to have the benefits in place by February 1st so our broker has requested we have the information back to them by Monday, January 5th. We will have someone here in the Research Ridge office the rest of this week, including Saturday, if you have questions or need assistance filling out the application.

Lastly we continue to work with the incumbent to determine the feasibility of transferring some of your vacation. Presently we are expecting to be held to the terms of your respective CBA's but I know this is a concern to many and certainly at the top of our list to resolve. We may not have an answer until closer to our transition date but I will communicate the progress of these discussions as I have the information.

USSE2 staff and I wish you and your families a Very Happy, Healthy and Prosperous New Year. Be safe over the holiday and I look forward to working with you in 2015!

Sincerely,

Dane Anderson
Program Manager, NETL – Site Operations Support Services
USSE2 O&M Services